



Instructions on how to apply are on the reverse side



SOUTHERN KENNEBEC CHILD DEVELOPMENT CORPORATION
337 Maine Avenue, Farmingdale, ME 04344 Tel: (207)582-3110 ext 34
www.skcdc.org Email: skcdc@skcdc.org



APPLICATION FORM

Head Start / Early Head Start / Child Care

Children with special needs are welcome to apply

Child's Name: Mailing Address: Physical Address:
DOB or Due Date: City/zip:
Male/Female: City/zip:

Parent/Guardian

Parent/Guardian

Name: DOB: Name: DOB:

Primary Language Spoken in Home:
Lives in same home as child? Yes No
Legal Guardian? Yes No; Explain:

Home Phone: Home Phone:

Cell Phone: Cell Phone:

Email Address: Email Address:

Work Phone: Work Phone:

Place of Employment: Place of Employment:

Number of children residing in the home: Ages of children:
Number of adults in the home:

Family Status: Single Parent Two Parent Family Foster/Kinship Family Other:
Is child in DHHS custody? Yes No Name and Phone of DHHS Caseworker:

Does your child have health, behavioral and/or developmental needs? Yes No
If yes, please explain below and list health providers or other agencies that have provided care or services for your child.
Does your child currently have an IFSP or IEP with Child Development Services? Yes No

Please indicate which program(s) would meet your needs:

Grid of checkboxes for program selection: Head Start preschool, Home-Based, Public Preschool Partnership, Augusta, Gardiner, China, Early Head Start part day, South Gardiner, Child Care, Augusta. Includes a funding source question.

Do you have (or can you arrange) transportation for your child to and from the center? Yes No
One person we may call to help reach you.

Name: Relationship: Phone:

How did you hear about us?

You MUST complete and SIGN the back page >>>

## HOW TO APPLY FOR SKCDC's EARLY CARE AND EDUCATION PROGRAMS

**Step One:** Complete the application on the reverse side.

**Step Two:** Income eligibility verification is required. You must attach a COPY of proof of all family income over the past 12 months OR between January and December for last year. Examples include: wage stubs, income tax form 1040 or 1040A, W-2 forms, documentation of child support, TANF, SSI or SSDI, unemployment, veterans benefits, worker's compensation and/or an employer statement. If your child has been homeless or in foster care in the past year, provide documentation.

Please check all types/sources of income that support your family:

Employment	Workers Comp	Social Security Benefits	Unemployment
Child Support	TANF	Veteran's Benefits	Other:

What is your family's gross income? weekly \$\_\_\_\_\_; or monthly \$\_\_\_\_\_; or yearly \$\_\_\_\_\_.

**Step Three:** If you are applying for **child care** you must indicate your funding source for child care services.

CCSP Subsidy	ASPIRE	TANF Transitional CC	Private Pay	Other:
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**Step Four:** Families sometimes experience economic or social problems that can create stress or hardships. Is your family experiencing any of the following?

Homelessness	Disability	Substance Dependency	Grandparents/Other Relative Raising Child(ren)
Foster Care	Teen Parent	Family Violence	Child Protective

**Step Five:** Sign below and mail or fax your complete application to the address below. Please contact us if you would like help completing the application. A Parent/Guardian signature is **REQUIRED**.

I, parent/guardian \_\_\_\_\_ attest to the accuracy of the information provided and understand that if I intentionally provide false information, my child's application will be considered invalid.

Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

SKCDC Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Failure to submit documentation of eligibility and to sign above may prevent your child's placement on a waiting list and/or acceptance into the program. Please contact us if you would like help completing the application.

**Contact Southern Kennebec Child Development Corp. for more information:**

Call: 582-3110 ext. 34 or 1-800-525-2229  
 Fax: 582-3113  
 Visit/Mail: 337 Maine Avenue, Farmingdale, ME 04344  
 Email: [skcdc@skcdc.org](mailto:skcdc@skcdc.org)

Family Size	Income
1	\$12,060
2	\$16,240
3	\$20,420
4	\$24,600
Add \$4,180 for each additional person.	
Families over the income guidelines are welcome to apply and may be accepted.	

SKCDC programs provide quality services for children and families, including children with special needs, at no cost for Head Start and Early Head Start and low cost for Child Care for families who have a child care subsidy. Private rates for child care services are also available.

Families are responsible for transporting children to and from programs. We assist families to access community based transportation services and financial supports. Public Preschool Collaborations provide transportation.